



Board of Legislators

County Office Building, Room 201
7 Court Street
Belmont, New York 14813
Phone: 585-268-9222

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<https://www.facebook.com/alleganycountyny/>

WAYS & MEANS COMMITTEE AGENDA

November 15, 2023

2:00 p.m.

1. Roll Call
2. Designation of Official Newspapers
3. Contract with First Transit, a Transdev Company for Public Transportation
4. Resolution and Public Hearing to Adopt Allegany County Local Law No. 2-2023
5. Referrals from Committees
6. Old Business
7. New Business
8. Good of the Order
9. Adjournment

TO: WAYS AND MEANS COMMITTEE

On behalf of the Republican Party members of the Board of Legislators, I do hereby respectfully request that you recommend to the Board of Legislators that the ***Alfred Sun*** of Alfred, New York, and ***The Olean Times Herald*** of Olean, New York, be designated as the official newspapers to publish local laws, notices and all other matters required by Law to be published during the year 2024.

This newspaper is being recommended to you in the belief that it advocates the principles of the Republican Party.

Dated: November 8, 2023



Steven A. Havey, Majority Leader
Allegany County Board of Legislators

MEMORANDUM OF EXPLANATION

Committee of Jurisdiction: Ways & Means

Date: November 15, 2023

Requesting a resolution to enter into a contract with First Transit, a Transdev Company, to manage, operate, and maintain Allegany County's public transportation system and fleet of public transportation vehicles. The term of the Contract will be three (3) years, January 1, 2024, through December 31, 2026. The annual cost totals for 2024 is \$1,048,757, for 2025 is \$1,102,029, and for 2026 is \$1,161,105.

Also requesting authorization from the Board for the Chairman to execute the contract and any supporting documentation.

FISCAL IMPACT: Federal, State, and local funding supports the public transportation operator services. Funding is allocated in the County's 2024 Budget to cover the cost.

For more information contact:

Carissa M. Knapp, County Administrator (585-268-9216)

For Board Resolution on: December 13, 2023

Requires Consultant Services Agreement

MEMORANDUM OF EXPLANATION

Introduction No: _____
(clerk's use only)

COMMITTEE: Ways & Means

DATE: November 15, 2023

Requesting a Resolution and Public Hearing to adopt Allegany County Local Law No. 2-2023, a Local Law providing for additional and related duties of the Elected Coroners in the County of Allegany.

Requesting a Public Hearing be held on December 13, 2023, at 2:00p.m. in the Legislative Chambers of the County Office Building, Rm 221, 7 Court Street, Belmont, NY 14813. Requesting the Clerk of the Board publish the Public Notice in the official newspapers.

For further information regarding this matter, contact:

Carissa M. Knapp, County Administrator 585-268-9217



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**Ways & Means Committee
November 15, 2023
Referrals from Other Committees**

HUMAN SERVICES

1. Acceptance of a Donation to Support Meals on Wheels Services

The Office for the Aging is requesting a resolution to accept a donation in the amount of \$10,000. The donation was designated to support Meals on Wheels services and will be used for Caterer, fuel expenses, and mileage for home delivery of meals. The funds should be appropriated as follows:

Increase Expenditure Account #

| | | |
|------------|---------------------------------------|----------|
| A 6772.402 | III-C Nutrition- Mileage | \$ 1,000 |
| A 6772.422 | III-C Nutrition- Gas/Oil | \$ 1,000 |
| A 6772.474 | III-C Nutrition- Contractor (Caterer) | \$ 8,000 |

Increase Revenue Account #

| | | |
|----------------|--|----------|
| A 6772.2705.00 | III-C Nutrition – Gifts and Donations. | \$10,000 |
|----------------|--|----------|

2. Acceptance & Budgeting of Public Health Infrastructure Grant

The Department of Health is requesting a resolution to accept a state grant, titled Public Health Infrastructure Grant, and requesting a budget modification to be done in the 2024 Budget. Allegany County will utilize the funding to support hiring a Quality Coordinator position and a Junior Accountant position. Currently, the Health Department manages more than 20 different cost centers/grant programs and has applied for several additional grants. The handling of any additional grants/funding with current staff levels is not manageable or sustainable.

New cost center Grant Account #15-2085-01 Public Health Infrastructure Grant

Appropriations (\$609,278)

| | | |
|------------|--------------|-----------|
| A 4084.101 | Regular Pay | \$436,821 |
| A 4084.802 | Retirement | \$ 47,701 |
| A 4084.803 | FICA | \$ 33,417 |
| A 4084.804 | Workers Comp | \$ 7,295 |
| A 4084.805 | Disability | \$ 1,704 |
| A 4084.806 | Hosp/Med Ins | \$ 82,340 |

Revenues (\$609,278)

| | | |
|----------------|--|-----------|
| A 4084.3489.00 | State Aid – Public Hlth Infrastructure Grant | \$609,278 |
|----------------|--|-----------|

3. Acceptance & Budgeting of Lead Hazard Reduction Capacity Grant

The Department of Health is requesting a resolution to accept a federal grant, titled Lead Hazard Reduction Capacity Grant, and requesting a budget modification to be done in the 2024 Budget. The Lead Hazard Reduction Capacity Building Grant Program would assist lead abatement certification

programs in developing the infrastructure necessary to undertake comprehensive programs to identify and control lead-based paint hazards in eligible privately owned rental or owner-occupied housing.

*New cost center * Grant Account # FR-6600-N-31

Lead Hazard Reduction Capacity Building
Grant Program

Appropriations (\$703,146)

| | | |
|-------------|---------------------------|-----------|
| A 4085.1.01 | Regular Pay | \$130,191 |
| A 4085.2.01 | Office Equipment | \$ 5,900 |
| A 4085.2.06 | Health Equipment | \$ 27,500 |
| A 4085.4.02 | Mileage/Transportation | \$ 655 |
| A 4085.4.05 | Conference Expense | \$ 5,000 |
| A 4085.4.07 | Office Supplies | \$ 3,100 |
| A 4085.4.08 | General Supplies | \$420,000 |
| A 4085.4.09 | Fees | \$ 51,400 |
| A 4085.4.13 | Rentals/Personal Property | \$ 250 |
| A 4085.4.19 | Printing/Microfilming | \$ 250 |
| A 4085.4.21 | Education/Schools | \$ 4,000 |
| A 4085.4.22 | Gasoline/Oil | \$ 3,500 |
| A 4085.8.02 | Retirement | \$ 14,217 |
| A 4085.8.03 | FICA | \$ 9,960 |
| A 4085.8.04 | Workers Comp | \$ 2,174 |
| A 4085.8.05 | Disability | \$ 508 |
| A 4085.8.06 | Hosp/Med Ins | \$ 24,541 |

Revenues (\$703,146)

A 4085.4489.00 Federal Aid – Lead Hazrd Reduction Bldg Grant \$703,146

4. Request to Fill Senior Case Manager

The Department of Social Services is requesting permission to fill one full-time Senior Case Manager position (AFSCME Bargaining Unit, Grade: 17, Step: Base to 7) and all subsequent backfills in the Department of Social Services due to retirement. The annual salary of this position is estimated to be between \$44,391 and \$55,735, with annual benefits estimated to be between \$17,526 and \$22,004. This position is funded with 35.57 percent County funds, 21.89 percent State funds, and 42.54 percent Federal funds. This position is included in the 2023 Budget with \$57,129.

5. Request to Fill Caseworker

The Department of Social Services is requesting permission to fill one full-time Caseworker position (AFSCME Bargaining Unit, Grade: 16, Step: Base to 7) and all subsequent backfills in the Department of Social Services due to retirement. The annual salary of this position is estimated to be between \$43,235 and \$53,939, with annual benefits estimated to be between \$17,069 and \$21,295. This position is funded with 35.57 percent County funds, 21.89 percent State funds, and 42.54 percent Federal funds. This position is included in the 2023 Budget with \$47,664.

6. Request to Fill Senior Typist

The Department of Social Services is requesting permission to fill one full-time Senior Typist position (AFSCME Bargaining Unit, Grade: 7, Step: Base to 7) and all subsequent backfills in the Department of Social Services due to retirement. The annual salary of this position is estimated to be between \$33,441 and \$39,150, with annual benefits estimated to be between \$13,203 and \$15,456. This position is funded with 38 percent County funds, 10 percent State funds, and 52 percent Federal funds. This position is included in the 2023 Budget with \$39,150.

7. Request to Fill Temporary Account Clerk Typist

The Department of Social Services is requesting permission to fill one full-time temporary Account Clerk Typist position (AFSCME Bargaining Unit, Grade: 7, Step: Base to 7) in the Department of Social Services. The annual salary of this position is estimated to be between \$33,441 and \$39,150, with annual benefits estimated to be between \$13,203 and \$15,456. This position is funded with 100 percent Federal funds, and \$9,150 is included in the 2023 Budget.

PLANNING & ECONOMIC DEVELOPMENT**1. Reappropriation of WIOA Grant Funds**

The Employment & Training Center is requesting a resolution for the transfer of funds within the following appropriation accounts:

Expenses:

| From Account No. (\$500) | Amount |
|---|--------|
| CD1 6402.101 WIOA Adult Regular Pay | \$300 |
| CD1 6406.101 WIOA Dislocated Worker Regular Pay | \$200 |
| To Account No. (\$500) | |
| CD1 6402.201 WIOA Adult Office Equipment | \$300 |
| CD1 6406.201 WIOA D/W Office Equipment | \$200 |